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1. Your contact details.
2. Full details of the material.
3. The exact and full url where you found the material.
4. Proof that you are the rights holder, if applicable.

Please email your request to [archives@gsa.ac.uk](mailto:archives@gsa.ac.uk), or write to us at the following address:

Archives and Collections  
The Glasgow School of Art  
The Whisky Bond  
2 Dawson Road  
Glasgow G4 9SS

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